

**Worship Leader & College Pastor**  
**Job Description**  
**Northside Baptist Church**  
Rev 05/16/24

**Minimum Qualifications:**

1. Must be a born-again Christian in the Southern Baptist faith and be called of God to work in the area of music ministries.
2. High School diploma or GED equivalent.
3. Bachelor's degree from an accredited college, university or seminary. Major course work in Music related fields preferred.
4. Two years experience in Christian Music activities. Each year of additional experience as described in excess of the required two years may be substituted for 15 semester hours of college on a year for year basis. Or any combination of experience and education as the church body might vote.
5. Requires ability to play at least one musical instrument.
6. Requires ability to use and/or learn computer software for worship service planning including ProPresenter, Planning Center, Ableton Live, and basic office software such as Microsoft Office or Apple or Google equivalent.
7. Requires passing criminal, financial and sexual misconduct background checks.

**Imperative Duties:**

1. Maintains personal, moral, ethical standards and practices.

**Duties and Responsibilities:**

- 1) Under the Pastor's supervision, plans, promotes, implements and evaluates an approved comprehensive program of Music Ministries. To include but not limited to the following:
  - a) Praise Team Vocalists along with Special Music
  - b) Accompanying Instrumentalists
- 2) Develops, conducts and coordinates related various music programs in the church for all age groups. Directs the music for worship services, special occasions to include but not limited to funerals, weddings and revivals.
- 3) Supervises all accompanists to include coordination and replacement of during times of absence.
- 4) Will be responsible for the care and upkeep of musical equipment.

- 5) Enlist and use the talents within the church to participate in the music ministry.
- 6) Works with the Pastor, church members and various committees to determine and evaluate the overall direction of music ministries that will serve to encourage the spiritual development and the enhancement of worship in music.
- 7) Develops, conducts and coordinates College Christian Education ministry projects such as camps, mission trips, retreats, recruitment activities and study seminars for college student groups within the church; assist the Pastor, staff and College Sunday School teachers in the planning of relevant special services and programs.
- 8) Develops, conducts and coordinates training programs for volunteers, workers and others involved in the music ministries of the church. Supervises all volunteers and serves as staff contact for those involved in college and music ministries.
- 9) Actively participates in the outreach and visitation ministries.
- 10) Attends deacon's meeting as requested and advises them regarding various phases of college and music ministry.
- 11) Participates with various committees in preparation of budget projects for college students and the music ministry. Advises the church (directly and through committees) of college student and music needs to include physical space requirements, equipment and supply needs; orders, receives, checks and distributes approved appropriate literature, supplies and equipment for college students' education and the music ministry.
- 12) Works as a team member with all staff and volunteers to ensure harmony and positive spiritual growth in the church.
- 13) Performs other duties as assigned by the Pastor.

**Accountability:**

The Worship Leader/College Pastor at Northside shall make himself accountable to the Pastor and the church body. He should also seek guidance from other committees and individuals in the church.

**Work Schedule:**

The Worship Leader/College Pastor shall have a five-day workweek, Sunday and Wednesday being two of those days. He should have a proposed monthly itinerary in writing and posted with the Church Office Manager.